

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 14 October 2016 to 13 March 2017

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet, Cabinet Committees and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

All Key Decisions and decisions made by the Cabinet and Cabinet Committees are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the original decision maker Cabinet will take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet or a Cabinet Committee (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 6607/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or that a report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 6607/1355 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader, Stronger Communities)

Cllr McLennan (Deputy Leader)

Cllr Farah (Housing and Welfare Reform)

Cllr Hirani (Community Well-being)

Cllr Mashari (Regeneration, Growth, Employment and Skills)

Cllr W Mitchell Murray (Children and Young People)

Cllr Southwood (Environment)

Publication Date: October 2016

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Fax: 020 8937 1360

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
October					
<p>NW London Sustainability and Transformation Plan – “Our plan for North West Londoners to be well and live well” To agree / note Brent’s contribution to the plan.</p> <p>KEY</p>	Cabinet	Chief Executive	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	24 Oct 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<p>Award of a Contract for Postal Services To approve the award of a contract for the collection and delivery of the Council's mail. A three year contract is to commence in November 2016.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	24 Oct 2016	Procurement Tel: 0208 937 1733 philippa.brewin@brent.gov.uk
<p>Budget proposals 2017/18 – 2018/19 To agree the budget proposals for consultation for the financial years 2017/18 and 2018/19 and the medium term financial outlook</p> <p>KEY</p>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	24 Oct 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Advice Small Grant Approval Approval of Advice Small Grant.</p> <p>KEY</p>	Cabinet	Director, Performance, Policy and Partnerships	Deputy Leader (Councillor Margaret McLennan)	24 Oct 2016	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent .gov.uk
<p>Annual Complaints report 2015/2016 To note the information contained in the annual complaints report on the number complaints and findings against the council on Ombudsman's complaints.</p>	Cabinet	Director, Performance, Policy and Partnerships	Deputy Leader (Councillor Margaret McLennan)	24 Oct 2016	Complaints Team Tel: 020 8937 4240 raj.chavda@brent.gov. uk
<p>Community and Wellbeing Scrutiny Committee Recommendations Cabinet to decide to accept or reject recommendations from scrutiny on landlord licensing and Ethical Lettings Agency.</p> <p>KEY</p>	Cabinet	Director, Performance, Policy and Partnerships	Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)	24 Oct 2016	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent .gov.uk
<p>The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 To set the upper payment level for fly tipping Fixed Penalty Notices to the maximum of £400 with an early payment charge of £180.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	24 Oct 2016	Environment Services Robert.Anderton@bren t.gov.uk

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<p>School Led Building Projects at Roe Green Infant School and Our Lady of Grace Catholic Infant School – Approval to Procure Works</p> <p>To approve the pre-tender considerations for works procurement for two school led building projects at Roe Green Infant School and Our Lady of Grace Catholic Infant School.</p> <p>To delegate authority to the Chief Officer to award any works contracts resulting from that procurement.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Roxanne Mashari)	24 Oct 2016	Property and Asset Management Tel: 020 8937 3227 cheryl.andani@brent.gov.uk
<p>Visitor Permit Pricing</p> <p>Cabinet is asked to agree to implementation of the revised pricing structure for visitor parking permits agreed at its meeting on 27 June 2016, and following the outcome of statutory consultation.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	24 Oct 2016	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk

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<p>(Withdrawn) Housing Zone – Land acquisition and partnership arrangements To agree to seek to acquire a site in the Alperton Housing Zone, and to agree partnership arrangements in each of the housing zones.</p> <p>*Please note this item has been withdrawn pending further Officer consideration.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	24 Oct 2016	Operational Director, Housing and Culture Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk

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<p>(Withdrawn) Wembley stadium protected parking scheme, and associated CPZs: Visitor Permits</p> <p>1.1 Some outstanding Executive decisions from 2013, relating to (i) Business permits and (ii) the Wembley Event Day zone (including implications for visitor permits in CPZs W zone, E zone and T zone used outside of peak parking hours) have not yet been implemented. This paper identifies the Executive decisions, the decision making rationale at the time and the current context and seeks a decision from Highways Committee on how to proceed.</p> <p>*Please note that this item has been withdrawn so it can be considered in better alignment with decisions that are due to be taken on other parking-related matters.</p> <p>KEY</p>	Highways Committee	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	26 Oct 2016	Corporate Policy Tel: 020 8937 5300 mark.fairchild@brent.gov.uk
<p>Cycle Parking</p> <p>Approval of cycle parking arrangements in the borough including cycle hangers.</p> <p>KEY</p>	Highways Committee	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	26 Oct 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
November					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Scrutiny Task Group Report on Housing Associations To note the recommendations.</p> <p>KEY</p>	Cabinet	Director, Performance, Policy and Partnerships	Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)	15 Nov 2016	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent.gov.uk
<p>Council Tax Support Scheme To consider the high level options available to the Council for the future provision on the Revenues and IT service and to agree the preferred option for this.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	15 Nov 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
<p>Treasury Management Mid-Year Report To update the Cabinet on treasury management of the Council.</p> <p>KEY</p>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	15 Nov 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p>Church End Car Park, Acquisition of additional Land To approve purchase of additional land and additional capital investment to deliver enlarged Development.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	Leader (Councillor Muhammed Butt)	15 Nov 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>National Non Domestic Rates – Review of Discretionary Rate Relief Scheme and Applications for Relief To continue with the current scheme and criteria for a further 2 years until Business Rates Retention is introduced To approve the applications detailed in Appendix A</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	Lead Member for Stronger Communities (Councillor Muhammed Butt)	15 Nov 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
<p>(Withdrawn) Ealing Road Regeneration To agree the detailed designs for way-finding and public realm improvements to Ealing Road Library and approve funding package.</p> <p>*Please note: This item has been withdrawn and deferred pending further officer consideration.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Roxanne Mashari)	15 Nov 2016	Property and Asset Management Tel: 020 8937 3118 christine.moore@brent.gov.uk

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<p>Wholly Owned Investment Company and Subsidiaries Approve formation of a wholly owned private sector rental company, to manage a portfolio of properties, providing accommodation at affordable rent levels.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	15 Nov 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p>Future Options for Oracle ERP hosting and support To approve the recommendation for Brent hosting the OneOracle system on expiry of the current contract in July 2018 and offer it to other authorities as a chargeable service. To award the contract for the implementation of the system.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	15 Nov 2016	Joint Head of Digital Services Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk
<p>Leasing of 8th Floor North Wing To grant of a 10 year lease to the Valuation Office Agency of office accommodation 8th Floor North, Civic Centre, Engineers Way, Wembley HA9 0FJ.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	Leader (Councillor Muhammed Butt)	15 Nov 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk

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<p>Carlton & Granville Centre – Feedback on Consultation and review of future options To approve the recommendation to take forward the review of the site in Phases; utilising GLA Grant to deliver an Enterprise Hub and engaging a design team to examine long term options for the better use of this important council asset</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Growth, Employment and Skills (Councillor Roxanne Mashari)	15 Nov 2016	Head of Estate Regeneration Tel: 020 8937 1334 richard.barrett@brent.gov.uk
<p>On Street Parking Management Review To approve the approach and funding for introducing a rolling programme of Controlled Parking Zone (CPZ) reviews and new CPZs.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Eleanor Southwood)	15 Nov 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Development Management Policies Local Plan: Consideration of the Planning Inspector's Final Report and Proposed Adoption of the Plan.</p> <p>To consider the Final Report of the Planning Inspector appointed to Examine the Development Management Policies Local Plan.</p> <p>To approve main modifications as recommended in the Inspector's Final Report and minor modifications to the Plan.</p> <p>Cabinet recommends to Full Council that the Plan be adopted</p> <p>Full Council adopts the Development Management Policies Local Plan</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration and Housing	15 Nov 2016	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
<p>Safer Brent - MetPatrol Plus Scheme</p> <p>To approve the proposed partnership agreement, funding the recommended number of MetPatrol Plus officers in Brent for 2 years.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Stronger Communities (Councillor Muhammed Butt)	15 Nov 2016	Head of Community Protection Karina.Wane@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Investment in the Real Lettings Fund To agree to invest £15M in the second round of the Real Lettings Property Fund, to be launched by Resonance and St Mungos to purchase properties in London and accommodate homeless households</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	15 Nov 2016	Operational Director, Housing and Culture Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<p>Procurement of Community Equipment Goods and Services as part of a consortium between the London Boroughs of Barnet, Harrow and Brent To approve the participation in a consortium procurement, led by the London Borough of Barnet, for the delivery of Community Equipment goods and services and agree Brent Council's entry into an Access Agreement to use the Consortia contract.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	15 Nov 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Section 75 Agreements</p> <p>1. To re-enter into a partnership arrangement under Section 75 of the National Health Services Act 2006 in respect of Brent's Integrated Community Equipment Services with Brent CCG. Under this arrangement Brent Council act as lead agency on behalf of the partners (the Council and Brent CCG); establish a pooled budget with Brent CCG under the partnership agreement of which Brent Council will be the budget holder and the transfer of the Brent Council's pro rata contribution;</p> <p>delegate to the Strategic Direct of Adult Social Care, in consultation with the Director of Legal and Procurement the exact form of that written agreement required to enter the proposed partnership.</p> <p>2. To give approval to the Council entering into an agreement under section 75 of the National Health Services Act 2006 with Brent NHS Clinical Commissioning Group to govern the delivery of the approved Better Care Fund Plan for 2016/2017.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Community Wellbeing (Councillor Krupesh Hirani)	15 Nov 2016	Strategic Director, Community Wellbeing. Tel: 0208 937 5937; Email: Phil.Porter@brent.gov.uk.
December					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Regional Adoption Agencies To agree Regional Adoption Agencies.</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	Leader Member for Children and Young People (Councillor W Mitchell Murray)	12 Dec 2016	Head of Service – Forward Planning, Performance & Partnerships Tel: 020 8937 4456 nigel.chapman@brent.gov.uk
<p>Q2 Performance Report 2016/17 To note the performance information and agree remedial actions as necessary. To consider the current and future strategic risks associated with the information provided and agree remedial actions as appropriate. To challenge progress as necessary.</p> <p>KEY</p>	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	12 Dec 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<p>Stonebridge Redevelopment To secure Cabinet approval for the capital expenditure of £39.5m to bring forward the delivery of c.128 new homes (subject to planning consent), remodelling/ redesigning open space on Hillside and highways improvements.</p> <p>KEY</p>	Cabinet	Strategic Director, Resources	Lead Member for Housing (Councillor Harbi Farah)	12 Dec 2016	Strategic Director, Resources. Tel: 02089371564; Althea.Loderick@brent.gov.uk

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<p>Collection fund surplus Technical report on distribution of estimated surplus on collection of council tax and NDR</p> <p>KEY</p>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	12 Dec 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p>Brent Adult Social Care Local Account – 2015/16 To approve the 2015/16 ASC Local Account, which summarises the department’s key achievements and challenges, financial and performance information during the previous year. It is a statutory requirement to produce and publish an annual Local Account.</p> <p>KEY</p>	Cabinet	Strategic Director, Community Well-being	Leader Member for Community Wellbeing (Councillor Krupesh Hirani)	12 Dec 2016	Strategic Director, Community Well-being Tel: 0208 937 5937; Phil.Porter@brent.gov.uk
February					
<p>Budget report 2017/18 – 2018/19 Decide the budget proposals to be taken forward for final agreement by full council for the financial years 2017/18 – 2018/19</p> <p>KEY</p>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	13 Feb 2017	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
March					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Q3 Performance Report 2016/17 To note the performance information and agree remedial actions as necessary. To consider the current and future strategic risks associated with the information provided and agree remedial actions as appropriate. To challenge progress as necessary.</p> <p>KEY</p>	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	13 Mar 2017	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk